

**Ward: N/A**

**Appointments 2014/15: Appointment of Leader of the Main Opposition, Appointment of Members to Non-Executive Committees and Sub Committees; Notification of Group Leaders and Representation on Outside Bodies**

**Report by the Director for Communities**

**1.0 Summary**

1.1 To agree the Appointments for 2014/15

**2.0 Background**

2.1 The business conducted at the Annual Meeting of Council is governed by the Local Government Act 1972, the Local Government and Housing Act 1989 and the Local Government Act 2000 and Local Government and Public Involvement in Health Act, 2007 where this relates to executive arrangements.

2.2 The procedure rules for the Annual Meeting of Council are set out in Part 4 of the Council's Constitution which follows the DETR model constitutions guidance of 2000.

2.3 Appointments to the Executive are made by the Leader and notified to the Proper Officer.

**3.0 Proposals**

3.1 That the Council confirm the items relating to the appointments as set out in Annex A to this report

3.2 That the Council appoints a Leader of the Main Opposition as the criteria for this position as set out in the Constitution is met.

'4.5 Where the second largest political group has more than 2 members and has more seats on the Council than the total of all the other members, except those in the political group with an overall majority, that group may nominate the Leader of the Main Opposition and the Council shall appoint that member to be Leader of the Main Opposition'.

**4.0 Legal**

4.1 s106 Local Government Act 1972 provides that councils may make standing orders for the regulation of their proceedings and business

4.2 s111 Local Government Act 1972 provides that the Council shall have the power to do anything which is calculated to facilitate or is conducive or incidental to the discharge of any of their functions.

- 4.3 s15, 16 and 17 of the Local Government and Housing Act 1989 set out powers and duties in relation to political balance on Committees and the exceptions and exemptions therein.
- 4.4 Local Government Act 2000 as amended by the Local Government and Public Involvement in Health Act 2007 sets out regulations regarding appointments to Cabinet and Committees in Councils that have adopted Executive arrangements.

## **5.0 Financial implications**

- 5.1 There are no direct financial implications arising from this report.

## **6.0 Recommendation**

- 6.1 That in accordance with Council procedure rule 4.5, an appointment to the Leader of the Main Opposition for 2014/15, be made;
- 6.2 That the Council agree the membership of the Council's Non-Executive Committees, and appointment of Chairpersons and Vice Chairpersons as appropriate, for 2014/15 as set out in the amended Annex A of this report;
- 6.3 That the Council note the Substitute Members List for 2014/15 as included in the amended Annex A of this report;
- 6.4 That the Council note the co-opted, independent appointments, and future recruitment process as set out in Annex A of this report,
- 6.5 That the Council note the Group Leaders as identified to the Proper Officer, included in amended Annex A of this report
- 6.6 That the Council approve the recommendations from the Leader to appoint Members to serve as representatives of the Council on Outside Bodies as set out in the recommendations in the Leader's decision notice that will be circulated prior to the meeting as Annex B.

## **Local Government Act 1972**

### **Background Papers:**

Returns of information from Group Leaders

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## **Schedule of Other Matters**

### **1.0 Council Priority**

1.1 Matter considered and no issues identified

### **2.0 Specific Action Plans**

2.1 (A) Matter considered and no issues identified  
(B) Matter considered and no issues identified

### **3.0 Sustainability Issues**

3.1 Matter considered and no issues identified

### **4.0 Equality Issues**

4.1 Committees must take proper account of the Council's duties to promote compliance with the convention rights scheduled in the Human Rights Act 1988, to reduce crime and disorder and to promote equalities

### **5.0 Community Safety Issues (Section 17)**

5.1 Matter considered and no issues identified

### **6.0 Human Rights Issues**

6.1 Matter considered and no issues identified

### **7.0 Reputation**

7.1 Matter considered and no issues identified

### **8.0 Consultations**

8.1 Matter considered, Group Leaders provided their nominations to committee memberships, Annex B is from the Leader's decision notice.

### **9.0 Risk Assessment**

9.1 Matter considered and no issues identified

### **10.0 Health & Safety Issues**

10.1 Matter considered and no issues identified

### **11.0 Procurement Strategy**

11.1 Matter considered and no issues identified

### **12.0 Partnership Working**

12.1 The Committee structure of Adur District Council contains a number of Joint Committees with Worthing, Horsham and Mid-Sussex Councils

**JOINT COMMITTEE MEMBERSHIP / APPOINTMENTS  
2014-2015**

<b>Joint Strategic Committee</b> <b>Membership is the Leader and their Cabinet</b> <i>(no requirement for political balance)</i>		
<b>No</b>	<b>Councillor</b>	<b>Political Group</b>
Worthing Borough Council		
<b>1</b>	<b>Chair:</b>	
<b>2</b>	<b>Vice-Chair:</b>	
<b>3</b>		
<b>4</b>		
<b>5</b>		
<b>6</b>		
Adur District Council		
<b>1</b>	<b>Chair:</b>	Conservative
<b>2</b>	<b>Vice-Chair:</b>	Conservative
<b>3</b>		Conservative
<b>4</b>		Conservative
<b>5</b>		Conservative
<b>6</b>		Conservative

<b>Joint Standards Committee</b> <i>(requirement for political balance)</i>		
<b>No</b>	<b>Councillor</b>	<b>Political Group</b>
Worthing Borough Council		
<b>1</b>		
<b>2</b>		
<b>3</b>		
Adur District Council		
<b>1</b>	Carson Albury	Conservative
<b>2</b>	Mike Mendoza	Conservative
<b>3</b>	Paul Graysmark	UKIP
Independent Members		
<b>1</b>	Tony Case	-
<b>2</b>	John Todd	-
<b>3</b>	Susan Clark	-
Parish Council Representatives		
<b>1</b>	TBA	Sompting Parish Councillor
<b>2</b>	TBA	Lancing Parish Councillor

<b>Joint Governance and Audit Committee</b> <i>(requirement for political balance)</i>		
<b>No</b>	<b>Councillor</b>	<b>Political Group</b>
Worthing Borough Council		
<b>1</b>	<b>Chair:</b>	
<b>2</b>	<b>Vice-Chair:</b>	
<b>3</b>		
<b>4</b>		
<b>5</b>		
<b>6</b>		
Adur District Council		
<b>1</b>	<b>Chair:</b> Rod Hotton	Conservative
<b>2</b>	<b>Vice-Chair:</b> Ann Bridges	Conservative
<b>3</b>	Carson Albury	Conservative
<b>4</b>	Emily Hilditch	Conservative
<b>5</b>	Paul Graysmark	UKIP
<b>6</b>	Barry Mear	Labour

**Note:**

*Not more than one member to be an Executive Member*

<b>Joint Staff Committee</b> <i>(requirement for political balance)</i>		
<b>No</b>	<b>Councillor</b>	<b>Political Group</b>
Worthing Borough Council		
<b>1</b>	<b>Chair:</b>	
<b>2</b>	<b>Vice-Chair:</b>	
<b>3</b>		
Adur District Council		
<b>1</b>	<b>Chair:</b> Keith Dollemore	Conservative
<b>2</b>	<b>Vice-Chair:</b> Mike Mendoza	Conservative
<b>3</b>	Barry Mear	Labour

<b>Joint Senior Staff Committee</b> <i>(requirement for political balance)</i>		
<b>No</b>	<b>Councillor</b>	<b>Political Group</b>
Worthing Borough Council		
<b>1</b>	<b>Chair:</b>	
<b>2</b>	<b>Vice-Chair:</b>	
<b>3</b>		
Adur District Council		
<b>1</b>	<b>Chair:</b> Neil Parkin	Conservative
<b>2</b>	<b>Vice-Chair:</b> Angus Dunn	Conservative
<b>3</b>	Paul Graysmark	UKIP

**Note:** *Each Council must have one Executive member*

<b>Joint Overview &amp; Scrutiny Committee</b> <i>(requirement for political balance)</i>		
<b>No</b>	<b>Councillor</b>	<b>Political Group</b>
Worthing Borough Council		
<b>1</b>	<b>Chair:</b>	
<b>2</b>	<b>Vice-Chair:</b>	
<b>3</b>		
<b>4</b>		
<b>5</b>		
<b>6</b>		
<b>7</b>		
<b>8</b>		
Adur District Council		
<b>1</b>	<b>Chair:</b> Liza McKinney	SBRA
<b>2</b>	<b>Vice-Chair:</b> Rod Hotton	Conservative
<b>3</b>	Brian Coomber	Conservative
<b>4</b>	James Butcher	Conservative
<b>5</b>	Emily Hilditch	Conservative
<b>6</b>	Ann Bridges	Conservative
<b>7</b>	Ken Bishop	UKIP
<b>8</b>	Liz Haywood	UKIP

<b>Joint Member Appointments Committee</b> <i>(requirement for political balance)</i>		
<b>No</b>	<b>Councillor</b>	<b>Political Group</b>
Worthing Borough Council		
<b>1</b>	<b>Chair:</b>	
<b>2</b>	<b>Vice-Chair:</b>	
<b>3</b>		
Adur District Council		
<b>1</b>	<b>Chair:</b> Emma Evans	Conservative
<b>2</b>	<b>Vice-Chair:</b> Neil Parkin	Conservative
<b>3</b>	Paul Graysmark	UKIP

**Note:**

*One Member to be an Executive Member*

*One Member to be a non-Executive Member*

<b>Joint Planning Committee</b> <i>(requirement for political balance)</i>		
<b>No</b>	<b>Councillor</b>	<b>Political Group</b>
<b>Worthing Borough Council</b>		
<b>1</b>	<b>Chair:</b>	
<b>2</b>	<b>Vice-Chair:</b>	
<b>3</b>		
<b>4</b>		
<b>5</b>		
<b>6</b>		
<b>7</b>		
<b>8</b>		
<b>Substitute Member Nomination</b>		
<b>1</b>		
<b>2</b>		
<b>3</b>		
<b>4</b>		
<b>Adur District Council</b>		
<b>1</b>	<b>Chair:</b> Brian Boggis	Conservative
<b>2</b>	<b>Vice-Chair:</b> Mike Mendoza	Conservative
<b>3</b>	Peter Metcalfe	Conservative
<b>4</b>	Emma Evans	Conservative
<b>5</b>	Carol Albury	Conservative
<b>6</b>	David Donaldson	Conservative
<b>7</b>	Geoff Patmore	UKIP
<b>8</b>	Ben Stride	SBRA
<b>Substitute Member Nomination</b>		
<b>1</b>	Liza McKinney	SBRA
<b>2</b>		UKIP
<b>3</b>		Conservative
<b>4</b>		Conservative
<b>5</b>		Conservative

**CABINET/ COMMITTEE MEMBERSHIP / APPOINTMENTS  
2014-2015**

<b>Cabinet, appointed by the Leader</b>		
<b>No</b>	<b>Councillor</b>	<b>Title</b>
1		Leader
2		Cabinet Member for Customer Services
3		Cabinet Member for Regeneration
4		Cabinet Member for Environment
5		Cabinet Member for Resources
6		Cabinet Member for Health and Wellbeing
<b>Policy Advisors to Cabinet Members</b>		
1		To Leader
2		To Cabinet Member for Customer Services
3		To Cabinet Member for Regeneration
4		To Cabinet Member for Environment
5		To Cabinet Member for Resources
6		To Cabinet Member for Health and Wellbeing

<b>CenSus Committee (With Worthing Borough Council, Mid Sussex District Council and Horsham District Council (membership is from the Cabinet)</b>	
<b>Councillor</b>	
	Cabinet Member for Customer Services
	Cabinet Member



<b>Adur Planning Committee</b> (requirement for political balance)		
<b>No</b>	<b>Councillor</b>	<b>Political Group</b>
<b>1</b>	<b>Chair:</b> Brian Boggis	Conservative
<b>2</b>	<b>Vice-Chair:</b> Mike Mendoza	Conservative
<b>3</b>	Peter Metcalfe	Conservative
<b>4</b>	Emma Evans	Conservative
<b>5</b>	Carol Albury	Conservative
<b>6</b>	David Donaldson	Conservative
<b>7</b>	Geoff Patmore	UKIP
<b>8</b>	Ben Stride	SBRA
	<b>Substitute Members List</b>	
	Lisa McKinney	SBRA
		UKIP
	Brian Coomber	Conservative
	Carson Albury	Conservative
	Keith Dollemore	Conservative
	David Simmons	Conservative
	Angus Dunn	Conservative
	Pat Beresford	Conservative

*It is a requirement that Members of this Committee must receive appropriate training.*

<b>Licensing Committee</b> (requirement for political balance)		
<b>No</b>	<b>Councillor</b>	<b>Political Group</b>
<b>1</b>	<b>Chair:</b> Carson Albury	Conservative
<b>2</b>	<b>Vice-Chair:</b> Peter Metcalfe	Conservative
<b>3</b>	Emma Evans	Conservative
<b>4</b>	David Donaldson	Conservative
<b>5</b>	Mike Mendoza	Conservative
<b>6</b>	Debbie Kennard	Conservative
<b>7</b>	Ann Bridges	Conservative
<b>8</b>	Lyn Phillips	UKIP
<b>9</b>	David Lambourne	UKIP
<b>10</b>	Ben Stride	SBRA

*It is a requirement that Members of this Committee must receive appropriate training.*

**Overview and Scrutiny Committee**  
(requirement for political balance)

<b>No</b>	<b>Councillor</b>	<b>Political Group</b>
<b>1</b>	<b>Chair:</b> Liza McKinney	Conservative
<b>2</b>	<b>Vice-Chair:</b> Rod Hotton	Conservative
<b>3</b>	Brian Coomber	Conservative
<b>4</b>	James Butcher	Conservative
<b>5</b>	Emily Hilditch	Conservative
<b>6</b>	Ann Bridges	Conservative
<b>7</b>	Ken Bishop	UKIP
<b>8</b>	Liz Haywood	UKIP

## Appointment of Co-Optees to

- |       |   |   |
|-------|---|---|
| (i)   | Joint Standards Committee                     | 3 independent co-opted members and one co-opted member from each of the parish councils:<br>Mr Anthony Case (Independent Member)<br>Mr John Todd (Independent Member)<br>Mrs Susan Clarke (Independent Member)<br>One representative from Lancing Parish Council<br>One representative from Sompting Parish Council |
| (ii)  | Cabinet Member for Improved Customer Services | 1 co-opted advisor representing Adur Consultative Forum (ACF) on matters relating to the Housing Revenue Account and / or Leaseholder properties:<br><br>Wendy Farmer - Chairman of ACF<br><br>Substitute – not yet advised   |
| (iii) | Overview and Scrutiny Committee               | 1 co-opted advisor representing Adur Consultative Forum (ACF) on matters relating to housing:<br><br>Paul Francis   |
| (iv)  | Joint Independent Remuneration Panel          | As appointments to this Panel have now ended, a recruitment process will take place.  |

## Group Leaders as Notified to the Proper Officer:

	Leader	Deputy Leader
Conservative Group	Neil Parkin	Angus Dunn
Shoreham Beach Residents Association	Liza McKinney	Ben Stride
UKIP	Paul Graysmark	To be advised

**Representation on Outside Bodies – Leader’s decision notice**

To consider a recommendation from the Leader to appoint Members to serve as representatives of the Council on Outside Bodies as contained in the decision notice:

	<b>OUTSIDE BODY</b>	<b>Recommendations</b>
1.	4 Sight	Brian Coomber
		Ann Bridges
2.	Adur and Worthing Health and Wellbeing Partnership	Cabinet Member for Health and Wellbeing
3.	Adur and Worthing Homelessness Forum	Cabinet Member for Customer Services
4.	Adur and Worthing Safer Communities Partnership	Cabinet Member for Health and Wellbeing
5.	Adur Community Leisure: Board of Trustees	Cllr Carson Albury Cllr Fred Lewis
6.	Adur and Worthing Business Partnership	Cabinet Member for Regeneration
7.	Waves Ahead Local Strategic Partnership	Cabinet Member for Health and Wellbeing
		Sub:
8.	Adur Voluntary Action	Ann Bridges
9.	Coastal West Sussex Partnership Board	Pat Beresford
		Carol Albury
10.	Heritage Champion Member	Liza McKinney
11.	Local Government Association Coastal Issues Special Interest Group	Angus Dunn
12.	Local Government Association General Assembly	Leader (or member nominated by Leader)

	<b>OUTSIDE BODY</b>	<b>Recommendations</b>
13.	Marlipins Museum	Brian Coomber
14.	Quayside Youth Centre: Management Committee	Angus Dunn
15.	Ropetackle Centre: Board of Trustees	Pat Beresford
16.	Safeguarding Children Champion Member	David Simmons
17.	Shoreham and District Mental Health Association	Await further information
18.	Shoreham Airport Consultative Committee	Keith Dollemore
		Mike Mendoza
19.	Shoreham Airport Regeneration Committee	
20.	Shoreham Port Local Authority Liaison Committee	Angus Dunn
		Mike Mendoza
21.	South Downs National Park Authority (decision on position delegated to Joint Strategic Committee)	Joint Strategic Committee appointment
22.	Local Democracy Network (South East Employers)	Rod Hotton (Chairman JGAC)
		Sub: Liza McKinney (Chairman JOSOC)
23.	South East Employers	Rod Hotton
24.	West Sussex Health and Adult Social Care Select Committee	Rod Hotton
25.	West Sussex Joint Planning Board	Brian Boggis
26.	Adur Fairtrade Group	
27.	Sussex Police and Crime Panel	David Simmons
		Sub: Emma Evans
28.	PATROL Adjudication Joint Committee	Cabinet Member for Environment

	<b>OUTSIDE BODY</b>	<b>Recommendations</b>
29.	Armed Forces Champion	Peter Metcalfe
30.	Discretionary Housing Payments Board	David Donaldson
		Carson Albury
		Brian Boggis
		Liza McKinney
		Paul Graysmark
31.	Tenants Complaints Panel	David Donaldson
		Carson Albury
32.	Court of the University of Sussex	Cabinet Member for Regeneration
33.	Greater Brighton Economic Board – call –in Panel	Chairman and Vice-Chairman of the Overview and Scrutiny Committee